



ROSEDALE
C E M E T E R Y

A NONPROFIT CEMETERY FOUNDED IN 1840

THE PROPRIETORS OF THE ROSEDALE CEMETERY

ORANGE • MONTCLAIR • WEST ORANGE

March 23, 2020

Dear Funeral Directors,

In light of the current Coronavirus (COVID-19) outbreak, we are implementing new policies for your and our safety. This industry is especially challenged to safe guard your families and our staff from the spread of this disease. In that regard we are instituting the following guidelines for accepting a deceased person for cremation here at Rosedale (Cemetery) Crematory.

· **We will only accept direct cremations with no family present on the premises.**

· All deceased brought in a cardboard or combo (wood tray and cardboard top) must be placed in a disaster bag inside of the container. All (container) openings must be secured completely with tape. Example: Handel holes, Top of Lid, Bottom of Air Tray;

· Each deceased person with the COVID-19 cause of death or is suspected of dying of the disease must be placed in two disaster pouches in one of the above cremation containers or caskets.

For each deceased person whose cause of death is **COVID-19**, we should be notified 24 hours in advance so that the cremation can be scheduled to take place first thing in the morning for immediate cremation. **These remains will be provided priority cremation to avoid risk-additional contact** to staff, our fellow funeral directors, and our essential service providers (suppliers and repair technicians). It is suggested that all paper-work must be faxed on all COVID-19 Cases.

· To minimize handling and transfer of the deceased, we will no longer accept rental caskets here at the crematory. The deceased must be brought in an enclosed cardboard insert and secured as noted above.

For the safety of our staff as well as our own, **we will be implementing a curb side service** that will go as such:

We do not want our funeral directors exposed to contagious remains that may be in our facility when they arrive.

When you arrive at the crematory a staff member will come to your vehicle to retrieve your paperwork for processing.

(They will also accept notice of cremated remains to be collected and will return with the cremation and the pickup signature documents.)

Once the paperwork is processed, the log-book will be shown to you as a verification and disc record.

Once we've completed the signed in process, our staff will take your body in.

* **Please remain inside of your vehicle during the whole process.**

Concerns for an Open Retort will be addressed by schedule, COVID-19 priority, retort availability, and viewing from inside the parked vehicle at the entrance.

We will update you further as we explore and roll out a schedule of cremation in takes from a 4pm – 8am period of service for the duration of the pandemic including gate access and office processing details.

We appreciate your understanding and cooperation during these trying times. These new policies will be in effect immediately until further notice.

NJ Executive

Order <http://d31hzhk6di2h5.cloudfront.net/20200321/72/72/ea/72/bec24cb2fad63980ea9e0db/E O-107.pdf>

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5. Gatherings of individuals, such as parties, celebrations, or other social events, are cancelled, unless otherwise authorized by any part of this Order. The State Director of Emergency Management, who is the Superintendent of the State Police, shall have the discretion to make clarifications and issue orders related to this provision.

Effective immediately with scheduling:

- No one should visit the cemetery nor the columbarium;
- No Witness Room use;
- No Chapel Use;
- No on site pre-need sales will be conducted;
- All customer transactions are welcomed by telephone, mail and email;
- Cremation and Burial (Inurnment) will be limited to the funeral director and our crematory-cemetery members only. Family will not be permitted to attend these committal events.
- At-need site selection will be suspended and cemetery only selections will be permitted. (Where stated and known selected sites will attempt to accommodate wishes to place
Near another friend or family members location.)
- No monuments are to be set. No monument are to be inscribed.
- Deliveries from UPS, FED-EX, USPS are to be accepted. (Often essential crematory supplies are needed.)
- The mailing of cremated remains will continue as long as postal services and regulations permit.

Sincerely,

Peter J Ryan

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General Manager

pryan@rosedalecemetery.org

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